

# CAPEL PARISH COUNCIL

## MINUTES OF THE FINANCE & RESOURCES COMMITTEE MEETING HELD AT THE ARNOLD COOKE HALL, TUDELEY ON THE 14<sup>th</sup> January 2019 AT 7.30PM

### Present:

Cllr Maggie Fenton

Cllr Charles Mackonchie

Cllr Hugh Patterson – Chair of meeting

Cllr Ashley Saunders

### In the absence of the RFO – Cllr Fenton took the minutes

Agenda Minute  
No No

1. **ADMINISTRATION**  
Fire Exits, Sign in Sheets, Assembly Point, Mobile Phones.
2. 270 **APOLOGIES FOR ABSENCE**  
Received and accepted from Cllr Anthony and RFO Michelle Rumble
3. 271 **COUNCILLOR DECLARATIONS**  
**None**
4. 272 **MINUTES OF THE FINANCE AND RESOURCES COMMITTEE held on the 5<sup>th</sup> November were signed by the Chairman as a true and accurate record**
5. 273 **MATTERS ARISING FROM THE LAST MINUTES**
- Website*  
At the October Full Council meeting it was **RESOLVED** to go with NetwiseUK.Com. This needs to be expedited
- Paperless Planning*  
HDMI cable needs purchasing and it is intended to commence at the 28<sup>th</sup> January 2019 Planning Meeting. Cllr HP possibly has an cable if not **ACTION CLERK**
- Office move*  
No update on this at the moment
- Allotments*  
Deferred for an update from the RFO at the next meeting re insurance.  
**ACTION RFO**
6. 274 **FINANCIAL MATTERS**  
*6.1. Bank Reconciliation*  
Noted by all members

6.2. Income/Expenditure reports

Noted by members. Cllr HP stated he was unable to find the document

6.3. Budget update

Noted by all members

6.4. Budget 2019/20

The members went through the Expenditure Budget Headings of the amended draft budget. Cllrs felt there could be a couple of amendments allowing for a precept to be set lower than the 13% increase suggested. It was **RESOLVED** by all members to set a precept of £57,000 an increase of 7.55%.

**ACTION RFO**

7. 275 **PERSONNEL/STAFF MATTERS**

Cllr Fenton proposed to go into closed session. Seconded by Cllr Patterson

The Clerk's appraisal was discussed and it was **RESOLVED** to agree a Payrise – this will now go to Full Council to be discussed and agreed

8. 276 **DATE OF NEXT MEETING**

Monday March 4<sup>th</sup> , 7.30pm at Arnold Cooke Hall